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New Life Bible College And Seminary



**Teaching and Training Workers
For a Last Day Ministry**

Catalog

Revised 2015

No previous copies accepted

New Life Bible College and Seminary

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Accreditation:

New Life Christian Schools and Colleges International Accreditation Association
The National Christian Counselors Association

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How Our Program Works

Education is viewed differently today than ever before. New ideas and concepts are being introduced and the method in which a student is allowed to learn is far different than in years past. Today there is greater freedom to express your true feelings and far more interaction between student and teacher is taking place. Unlike the past where much of the material was gained through memorization, today it is gained through actually doing. This makes the information more easily gained as well as becoming an actual part of you that is less likely to be forgotten.

More and more schools today are applying a freer style of education when even young grade school students actually experience the lesson and are able to participate more fully. So with the aspect of unrestrictive learning, all we see, touch and do becomes a learning experience. Earth becomes our campus and life is the instructor. This experience and knowledge, which formerly has been ruled out as applicable towards credit for required knowledge now becomes usable. If one knows the material, it can be applied.

We have embraced this concept of education and have designed our program to include the following aspects: **New Ways of Learning, New Relationships Between Method of Instruction & Student, New Time frames, New Criteria For Evaluation, New Kinds of Instruction** and the opportunity for students to design programs especially suited to their objectives. As an example: The possibility of utilizing a far broader range of educational resources that can be found on any single college campus.

The opportunity to be appraised on the basis of individual progress rather than by years attended.

To make a contribution of outstanding excellence in research or scholarship or other areas in a variety of forms.

The opportunity to receive full credit for life experiences which can include academic credit already earned, job-related training, employment experience and responsibilities, trade and technical school, correspondence schools, military service and schooling, civic, fraternal and political membership and participation, independent reading and study.

Our program has been designed to give the student much greater flexibility and creativity in completing their degree requirement.

Important Thoughts To Consider

The mature professional adult realizes that many individuals in a position of making judgments on their talents and abilities do so based on the level of formal academic training they have received, as demonstrated by the possession of a college or university degree. As a result, many individuals with superior talent, ability and training, are being denied raises, promotions, new jobs or the prestige they deserved, just because they have not obtained the appropriate degree.

Earning your desired degree can be easily accomplished if you will apply the same type of motivation, self-determination and foresight that has brought you to your present level of achievement.

Now you no longer have to be without your desired degree. We have developed an Adult Degree Program that will conclude with the awarding of a degree in your field of experience. Our programs are designed to meet the following needs of the busy, mature and professional adult. Our programs are self-paced with no classroom attendance required. Our programs, in most cases, may be completed in substantially shorter time periods. Our degree programs are substantially less expensive than comparable programs at many other private independent colleges and universities.

Goals and Program Objectives

The primary goal of New Life Bible College and Seminary is *Teaching and Training Workers For a Last Day's Ministry*. Specifically, the goals of NLBC&S are:

1. To equip the body of Christ world over for the last days ministry.
2. To empower the body of Christ by instruction in the Word of God and His Holy Spirit.
3. To enable ministers, teachers, missionaries, and any one who is working for the Lord.
4. To enlarge ministries, and churches and their respective bodies as the Word of God goes forth.
5. To ensure that the truth is taught, that God's Word charged with the power of His Spirit and His anointing goes out world over.
6. To give opportunities for study and professional development in a timely and cost efficient manner reachable by all in the ministry.
7. To equip pastors, ministers, evangelists, teachers, counselors, chaplains to better serve.
8. To enable anyone to be able to study God's Word

Course Procedure

Our three degree programs require the following unit-credits for graduation: Associates – 60; Bachelor’s – 60 beyond Associates; Master’s – 60 (beyond Bachelors) which is 10 courses plus the required thesis which counts as 10 credits for a total of 60 credits in the Masters degree program; and Doctorate – 60 credits (beyond Master’s) which is 10 courses plus the required dissertation which also counts as 10 credits for a total of 60 in the Doctorate degree program.

We expect the work of each applicant to be academically thorough and complete, but all may be self-paced.

Progress System:**Program Length**

NLBC&S has a no residency requirements study program. Each applicant comes to us with a totally unique set of background, achievement, and life experiences. Because our programs are individually designed and self-paced, we do not set a rigid policy of time minimums for course completions. The process may be reasonably short or lengthy, depending upon the educational and occupational experience of the individual.

Flexible Calendar Year

We permit an open entry and exit policy during the calendar year. Applicants are allowed to work at their own pace. We understand the constraints of time as related to other factors, such as degree need, job responsibility and family life. Therefore, due to the individualized nature of NLBC&S programs, an applicant’s normal progress will be determined between each individual and the Bible College and Seminary.

Please continue to next page.

Termination or Withdrawal

The very nature of self-directed educational learning demands maturity, responsibility and self-discipline of the individual. Applicants must be aware of the following regulations of Bible College and Seminary

1. The Bible College and Seminary attempts to give latitude in the completion of all degree requirements. However, if in our judgment, an applicant fails to make adequate progress, or submit required work toward the completion of his degree objective within the FIRST YEAR following enrollment, we reserve the right to terminate the student.
2. Should an applicant wish to voluntarily withdraw from NLBC&S for any reason, a formal letter must be submitted to the Bible College and Seminary with reasons given for this request.

EXTENSION/SATELLITE COLLEGES

NLBC&S is in the process of establishing several satellite college programs both here and overseas. For more information about these programs, or how your ministry or church may start a college, please contact the college, 276-730-0706. Or e-mail us at college@nlcm.net.

Please continue to next page.

Master's Thesis or Doctoral Dissertation Requirements

Candidates for Master's degrees must submit a thesis and complete all degree requirements. Candidates for Doctoral degrees must submit a dissertation and complete all course requirements.

Thesis

Candidates must have a completion of a thesis that has been approved as to specific length or topic (usually 35-40 pages). The subject must be directly relevant to the degree. There is a thesis fee of \$100.00 payable upon thesis submission. This applies for all degrees.

Project

Completion of an original project that would include research and applications of a program that has been approved by the college.

Dissertation

A dissertation topic must be pre-approved. Dissertation length is 45-50 pages. The subject must be directly relevant to the degree. There is a \$200.00 dissertation fee payable upon dissertation submission. This applies for all degrees.

Project

An original project of sufficient magnitude to be equal to a standard doctoral dissertation but of such professional or social value that its early completion and reporting will be immediately beneficial.

Format For Thesis or Dissertation

All thesis and dissertations should follow the basic form. They do not have to be written in classic debate format, but in a standard research paper format. They may be double spaced. For US students, these need to be printed, bound in some type of binder, and mailed. Overseas students may email these. When counting the number of pages, blank pages do not count.

Candidates for Master's degrees must submit a thesis and complete all degree requirements. Candidates for Doctoral degrees must submit a dissertation and complete all course requirements.

GRADING AND GRADUATION

Grading and Final Evaluation

Our institution has adopted a single grading system of: A (4 points); B (3 points); C (2 points); D (1 points); F (0 points). Graduate students must achieve a C (2 points) competency average in the educational module.

GRADUATION

When all requirements have been satisfactorily met for the applicants' individual program including final approval from the College and Seminary on all education materials, subject, papers, thesis or dissertation, etc., the student will graduate and receive his degree. A Commencement Service will be held in the spring in Hillsville, VA which is our main headquarters area. Check with the college for the date. If students do not wish to receive their degree in the graduation ceremony, they will be mailed their degree and a transcript upon completion of their degree.

TRANSCRIPTS AND RECORD KEEPING

A graduated student will be awarded an official Bible College and Seminary transcript. The initial transcript is free and is provided with the diploma. All additional copies will carry a cost of \$5.00 per copy. The transcript becomes the student's permanent record.

REFUND POLICY

New Life Bible College and Seminary has a no refund policy for all fees paid.

FINANCIAL AIDE

Due to the extremely low cost of the Bible Knowledge Courses, there is no financial aide available for this program except for foreign students who may qualify. Also as the college is not a federally accredited program, it is not possible for students to receive federal financial aide.

DEGREE ACCEPTANCE AND RECOGNITION OF NLBC&S CREDIT

The value of any college degree is subjective; depending upon many circumstances, conditions and needs. Most universities, colleges, institutions, agencies, etc., have their own specific criteria as to recognition and acceptability of transferred educational credits.

Therefore, any questions regarding the above should be directed to those authorities responsible for making such judgments. The college makes no guarantee, nor does it operate a referral or placement service for employment. A degree from New Life does not guarantee a job or ordination in any specific market or ministry. Although the program is accredited, this is not considered “regional accreditation” and is specifically not suited for people pursuing jobs as public school teachers, state professors, state licensed psychologists, among other vocations.

PRIVATE ACCREDITATION VERSUS STATE ACCREDITATION

NLBC&S is accredited through New Life Christian Schools and Colleges International. New Life Christian Schools and Colleges International is an association which accredits private Christian schools and colleges. Information concerning NLCSCI can be found at their website, www.nlcsci.net. NLCSCI has been accrediting schools and colleges for over 20 years. The accreditation association accredits only Christian Private schools and colleges. It is not registered with the US federal government. It operates under a religious exemption understanding. Neither NLCSCI nor NLBC&S seeks to be recognized or associated with any organization that is recognized or associated with the federal government. As a note: NLBC&S operates under a religious exemption as all degrees offered are of a religious nature.

DUAL CREDIT CLASSES WITH NLCSCI SCHOOLS

Students attending any New Life Christian Schools and Colleges International school (grades K-12) may enroll in dual credit program with New Life Bible College and Seminary. Contact the college for information.

LICENSES

It is important that all prospective students understand that New Life Bible College and Seminary has no authority through our degree program to grant State licenses or credentials in any of the offered disciplines. Students should check with the appropriate agencies involved with State licensing in their home states or country for questions regarding any professional certification.

MINISTERS LICENSING/ORDINATION

New Life Ministries offers a minister's association. Students and others may apply to New Life for minister's licenses or ordination. Contact the college for details.

FEDERAL AID INFORMATION

New Life Bible College and Seminary has not chosen to enroll in the Federal Title IV educational financial assistance programs. Therefore, students are not eligible to apply for or receive federal assistance while attending NLBC&S. This includes FAFSA, Stafford/Perkins Loans, Pell grants, etc. Consequently we have not been assigned a FAFSA code. Transfer students who have acquired federal loans at a previous school should contact their lender and request "forbearance" information. Because NLBC&S is not enrolled in the federal financial aid programs, "deferment" of loans is not an option.

Continue to Ministry Experience Information

EXPERIENTIAL PORTFOLIO
LIFE EXPERIENCE LEARNING IS TURNED INTO
ACADEMIC CREDIT

Here is a partial list of some life experience-learning subjects. You will find many more that you have achieved. After each subject that you have experience in, just roughly, in the proper column, put down the approximate time spent on that subject.

Here are six major types of life experience that may be worth college credits at New Life Bible College and Seminary.

1. **Work:** Many of the skills acquired in paid employment are also skills that are taught in colleges and universities. These included, for instance, typing, filing, shorthand, accounting, inventory control, financial management, map reading, military strategy, welding, computer programming or operating, editing, planning sales, real estate appraisals, and literally thousands of other things.
2. **Church:** Many of the skills acquired in positions that you hold in a Church can be very strongly viewed by the Board of Examiners. These include: office of Elder, office of Deacon, office of Sunday School Superintendent, Sunday School Teacher and many others.
3. **Volunteer work:** Community activities, church activities, service organizations, volunteer work in social service agencies or hospitals, and so forth.
4. **Non-credit learning in formal settings:** Church training courses, inc-service teacher training, workshops, clinics, conference and conventions, lectures, courses on radio or television, non-credit correspondence courses, etc.
5. **Missions:** In the studies of missions we find many avenues of study. These can be geographical courses or studies of the cultures and languages of other nations.
6. **Reading, Viewing and Listening:** This may cover any field in which a person had done extensive or intensive reading and study, and for which college credit has not been granted. This category has, for instance, included special studies, thesis, dissertation and defensives, oral classes given by oral education.

SOME INSPIRATION

There are always people who say, “Oh, I haven’t ever done anything worthy of college credit.” We have yet to meet anyone with an IQ higher than room temperature that has done at least some credit worthy things. Often it’s just a matter of presenting them properly, in a portfolio. Just to inspire you, then, here is a list of things that could be worth credit for life experience learning. The list could easily be 10 times as long.

Please note the “could.” Here, then, is a sample list only. You may add to this list with as many other subjects as you wish, either on the lined blank portfolio pages enclosed for your convenience. You may put as many as you would like for us to evaluate. You may also add more detail to any subject you desire to help us decide how much credit you would be allowed.

Continue to Degrees Information

ASSOCIATES IN BIBLICAL STUDIES

**Note: Prices listed below include credit hours, and test.*

**There is a \$50.00 registration fee for the Associates Program.
Tuition is \$50.00 per course. Textbook prices are listed with each course.**

**A total of 12 courses, 60 credits, are required to complete the Associates degree.
You may choose courses in the different tracts of study and mix them.**

TRACT ONE COURSES-AVAILABLE IN HARD COPY FORM ONLY.

ABS1001 Who Is Jesus, a self-study guide written by Ruth E. Van Reken. Study who Jesus is from His own Words. This study gives us a clear understanding of His purpose for us in this world as individuals. Harold Shaw. (5 credits)

ABS1002 How Should A Christian Live? Written by Dee Brestin. As you study First, Second and Third John you will find the guidelines for your Christian walk. Harold Shaw Publishers. (5 credits)

ABS1003 Lifestyle Priorities, a study guide written by John White. This study will provide a biblical basis for living with Christian priorities and how to be able to have good self-esteem and still cultivate Christ-like humility. Harold Shaw Publisher. (5 credits)

ABS1004 Strengthened to Serve, a study guide written by Jim and Carol Plueddemann. This study will provide a course for you to work on enduring the hardships of your Christian walk. This study uses Second Corinthians as your main course of study. Harold Shaw Publishers. (5 credits)

ABS1005 Guidance and God's Will, a study guide written by Tom and Joan Stark. This study guide will not only give you guidance as you walk in your Christian life but it will help you understand what God's will is in your life. Harold Shaw Publishers. (5 credits)

ABS1006 Proverbs and Parables, a study guide written by Dee Brestin. A study that gleans from Solomon's wisdom. Plus, this is a study guide that will help you understand further the parables of Jesus. Harold Shaw Publishers. (5 credits)

ABS1007 Fruits of the Spirit, a study guide written by Stuart Briscoe. As in every Christian's life we must understand that we have fruit to bear. By using this study guide it will help enhance your Christian life and bring you to a strong point in your life. Harold Shaw Publishers. (5 credits)

ABS1008 Sermon on the Mount, a study guide written by Hunt. This study guide will bring new meaning and give you greater insight into the words spoken by Jesus on that day. Harold Shaw Publishers. (5 credits)

ABS1009 Great People of the Bible, a study guide written by Carol Plueddemann. In this study you will take a walk back through time and find out what these great people of the Bible are made up of and why they were able to follow God so strongly. Harold Shaw Publishers. (5 credits)

ABS1010 The Prophets, a study guide written by Vinita Hampton Wright. You will look at the lives of thirteen prophets and the major theme of their message. Harold Shaw Publishers. (5 credits)

ABS 1011 Spiritual Warfare, a study guide written by Scott Moreau. A study to help you to understand the spiritual war that is with the "seen and the unseen". A help to becoming spiritually victorious. Harold Shaw Publishers. (5 credits)

ABS 1012 David, A Man After God's Own Heart, a study guide written by Robbie Castleman. An extensive study in the life of David and what made him to become a "man after God's own heart". Harold Shaw Publishers. (5 credits)

This is a list of possible special interest courses that may be substituted for the above Tract One courses.

We recommend that students take the Old and New Testament Survey courses if they have not previously done so.

ABS1013 Old Testament Survey, a study guide written by Dr. Marty L. Glisson and edited by Pamela J. Frith, M.A. This Bible study is self-explanatory and exciting, featuring a study sheet and explanations. Homestead Publishing. (5 credits)

ABS1014 New Testament Survey 201, a study guide written by Dr. Marty L. Glisson and edited by Pamela J. Frith, M.A. This Bible study is self-explanatory and exciting, featuring a study sheet and explanations. Homestead Publishing. (5 credits)

ABS1015 New Testament Survey 202, a study guide written by Dr. Marty L. Glisson and edited by Pamela J. Frith, M.A. This Bible study is self-explanatory and exciting, featuring a study sheet and explanations. Homestead Publishing. (5 credits)

ABS1016 Prophecy and Fulfillment, a study guide written by Dr. Marty L. Glisson and edited by Pamela J. Frith, M.A. This course of study will bring the reality of God's promise and the fulfillment of His Holy Word. After studying this course the knowledge you will retain will help you be more steadfast in your Christian faith. Homestead Publishing. (5 credits)

ABS1017 Apostasy, the Gray Area, written by Dr. Marty L. Glisson and Lance Huff, B.A. This is a study that was researched and concluded by a team effort of authors trying to find the true meaning of the word apostasy. This is a life changing study that will help you stay on the straight and narrow. Homestead Publishing. (5 credits)

ABS11018 Becoming Women of Purpose, a study guide by Ruth Barton. A guide to becoming a dynamic, spirit empowered woman for God's purpose. Harold Shaw Publishers. (5 credits)

ABS1018 Job, Trusting Through the Trials, a study guide by Ronald Klug. Gives encouragement in trusting God through the times when He seems far away. Harold Shaw Publishers (5 credits)

ABS1019 Marriage, a study guide by Paul Stevens. A study directing you in learning from couples in the scripture. Harold Shaw Publishers (5 credits).

ABS1020 Images of Redemption, a study guide by Ruth Van Reken. God's unfolding plan of redemption revealed throughout the scriptures. Harold Shaw Publishers (5 credits).

Continue for Tract Two Associate Degree Courses Available Online

Associates Degree TRACT TWO COURSES

(These courses are available from NLBC&S online. The cost for each course is \$50.00. The cost for the online books are \$7.00. Also, students may order hard copy books directly from the Harvestime Institute. The courses that are not by Harvestime may be available in hardcopy book form through Amazon.com.)

STRATEGIES FOR SPIRITUAL HARVEST: By Harvestime Institute

The initial call of Jesus Christ to men was to be spiritually reproductive. Using the analogy of the natural harvest, this course focuses on promises of spiritual harvest, things that prevent harvest, and keys to effective harvest. It communicates the vision, which the remainder of Institute training equips students to fulfill. Training laborers to fulfill the vision. (5 credits)

FOUNDATIONS OF FAITH: By Harvestime Institute

This course stresses the importance of proper spiritual foundations for life and ministry by focusing on foundations of the Christian faith identified in Hebrews 6:1: Repentance, faith, baptism, laying on of hands, resurrection, and eternal judgment. (5 credits)

KINGDOM LIVING: By Harvestime Institute

The "Gospel of the Kingdom" shall be preached in all the world before the return of the Lord Jesus Christ (Matthew 24:14). Understanding of Kingdom principles is necessary if one is to spread the Gospel of the Kingdom. This course focuses on patterns and principles of Kingdom living applicable to life and ministry. (5 credits)

SPIRITUAL STRATEGIES: A MANUAL OF SPIRITUAL WARFARE: By Harvestime Institute

This course moves participants beyond the natural world into the realm of the spirit. Tactics of the enemy are analyzed and strategies of spiritual warfare assuring victory over the principalities and powers of the spirit world are explained. (5 credits)

MINISTRY OF THE HOLY SPIRIT: By Harvestime Institute

This study focuses on the ministry of the Holy Spirit, spiritual fruit, and spiritual gifts. Students are guided in discovery of their own spiritual gifts and position of ministry in the Body of Christ. (5 credits)

KNOWING GOD'S VOICE: By Harvestime Institute

This course explains how God speaks to men today and how to find His general and specific plans for life. A Christian model for decision-making is presented, along with guidelines for overcoming wrong decisions, steps to take if you have missed the will of God, and methods for dealing with questionable practices. (5 credits)

CREATIVE BIBLE STUDY METHODS: By Harvestime Institute

This course equips students for personal study of the Word of God after the conclusion of Institute training. Students learn how to study the Bible by book, chapter, paragraph, verse, and word. Other methods taught include biographical, devotional, theological, typological, and topical. (5 credits)

BASIC BIBLE SURVEY: 2 Courses By Harvestime Institute

This survey provides an overview of the entire Bible. Study outlines of each book of the Bible are provided for further development by the student.

Volume One: Introduction and Old Testament

Volume Two: New Testament. (5 credits)

DEVELOPING A BIBLICAL WORLD VIEW: By Harvestime Institute

This course examines the Biblical worldview from Genesis through Revelation. God's plan for the nations of the world from the beginning of time is detailed. Current worldwide spiritual need is also presented. (5 credits)

SALVATION THAT STICKS: Written by Sandy Haga, Published By New Life Ministries

This course discusses how to find and lead others into a salvation experience that will last in spite of the storms. (5 credits)

GO AND POSSESS YOUR LAND: Written by Sandy Haga, Published by New Life Ministries

This course encourages your faith as you go forth in the ministry that the Lord has chosen you for. (5 credits)

Continue for Bachelor Studies

BACHELOR IN BIBLICAL STUDIES

**Note: Prices listed below include credit hours, and test.*

There is a \$50.00 registration fee for the Bachelors Program.
Tuition is \$50.00 per course. Textbook prices are listed with each course.

A total of 12 courses, 60 credits, are required to complete the Bachelors degree.
You may choose courses in the different tracts of study and mix them.

TRACT ONE

The textbooks for these courses will be the study guides Tyler's Bible Workbooks, by Granville W. Tyler. Upon completion of these courses students will complete the Bible in its entirety. The cost for each book will be \$15.00 each.

BBS1001 Lessons covering Genesis through Exodus (5 credits)

BBS1002 Lessons covering Leviticus through Deuteronomy (5 credits)

BBS1003 Lessons covering Joshua through I Samuel (5 credits)

BBS1004 Lessons covering II Samuel through II Chronicles (5 credits)

BBS1005 Lessons covering Kings through Malachi (5 credits)

BBS1006 Lessons covering Job through Psalms 89 (5 credits)

BBS1007 Lessons covering Psalms 90 through Song of Solomon (5 credits)

BBS1008 Lessons covering Isaiah through Jonah (5 credits)

BBS1009 Lessons covering Jeremiah through Obadiah (5 credits)

BBS1010 Lessons covering Matthew through Acts (5 credits)

BBS1011 Lessons covering Romans through II Thessalonians (5 credits)

BBS1012 Lessons covering I Timothy through Revelation

Continue for Tract Two Bachelor Courses

Bachelor Degree TRACT TWO COURSES

(These courses are available from NLBC&S online. The cost for each course is \$50.00. The cost for the online books are \$7.00. Also, students may order hard copy books directly from the Harvestime Institute. The courses that are not by Harvestime may be available in hardcopy book form through Amazon.com.)

TEACHING TACTICS: By Harvestime Institute.

This course examines the methods Jesus used to teach and preach the Gospel. Students are taught how to prepare and present lessons and how to teach and preach the Gospel. (5 credits)

MULTIPLICATION METHODOLOGIES: By Harvestime Institute

God's plan for spiritual multiplication is presented. This study reveals how a single Christian can be responsible for the multiplication of thousands of trained and motivated believers. Church growth principles are emphasized. (5 credits)

POWER PRINCIPLES: By Harvestime Institute

The early church was born in a demonstration of the power of God. Power principles taught in this course equip students for spiritual harvest and moves them from being spectators to demonstrators of the power of God. (5 credits)

BIBLICAL MANAGEMENT PRINCIPLES: By Harvestime Institute

A review of Biblical management principles with emphasis on servant leadership, Biblical leaders, and Scriptural strategies for success. (5 credits)

PRINCIPLES OF ENVIRONMENTAL ANALYSIS: By Harvestime Institute

Students learn environmental analysis on an individual, church, and organizational basis. They learn how to analyze the spiritual environment of a village, city, state or nation prior to penetrating it with the Gospel message. (5 credits)

MANAGEMENT BY OBJECTIVES: By Harvestime Institute

Everything Jesus did centered on the great purposes of God. This course analyzes Christ's objectives for ministry and teaches students to institute management by objectives in their own life and ministry. (5 credits)

MOBILIZATION METHODOLOGIES: By Harvestime Institute

This course presents methods for mobilizing spiritual forces for God and explains the practical application of the Harvestime vision to specific areas of ministry. Referral courses in various areas of ministry are also available through this module. (5 credits)

LEAVEN-LIKE EVANGELISM: By Harvestime Institute

The Gospel of the Kingdom spreads throughout the world as leaven in bread dough: The leaven is small and hidden, but its impact is unlimited. Effective evangelism strategies are taught, including detailed instruction on the deliverance ministry, church planting, and techniques of networking between ministries. (5 credits)

YOU CAME UNTO ME....A JAIL AND PRISON MINISTRY MANUAL: By Harvestime Institute

A complete guide to jail and prison ministry. Includes guidelines for writing and visiting inmates, conducting group services inside an institution, reaching out to families of inmates, and ministering on death row. (5 credits)

INTERCESSORY PRAYER: By Harvestime Institute

An intercessory prayer guide that includes guidelines on how to pray, what to pray for, when not to pray, resources for prayer, international intercession, and factors that hinder prayer. (5 credits)

BATTLE FOR THE BODY: By Harvestime Institute

A study of what the Bible teaches about divine healing. Complete guidelines for receiving and ministering healing. (5 credits)

THE CURSE AND THE PROMISES By Sandy Haga

A course that will help you to discover how to overcome the curses that come against you such as spiritual oppression, sickness, generational curses, fear, and more. Also, will help to guide you in counseling others to overcome. (5 credits)

Alternate Choices

WOMEN, A BIBLICAL PROFILE: By Harvestime Institute

A study of what the Bible teaches about women and their role in ministry. Also includes a study of the Bible books bearing women's names--Ruth and Esther--and resources for biographical study of all of the women of the Bible. (5 credits)

ALTAR COUNSELING By Harvestime Institute

A must-have class for pastors and all who work at the altars. A guide to effective altar counseling. (5 credits)

Continue for Masters Degree Biblical Studies

MASTERS OF BIBLICAL STUDIES

**Note: Prices listed below include credit hours and tests.*

These courses are in conjunction with the required courses for the Bachelors Program. Transferred credits accepted with approval by the Board of Examiners. A 35-40 page thesis is also required for the completion of the Masters on a topic pre-approved by the college.

There is a \$50.00 Registration Fee for the Masters Program. Tuition is \$50.00 per course. Book fees are as indicated below for each book.

There is a \$100.00 Thesis Fee.

The total courses that you must complete for the Masters degree is 10 courses for a total of 50 credits. The thesis will make up the remainder of the credits for this degree. You may choose between the following two tracts of courses for this degree. You may also choose courses in the different tracts of study and mix them.

TRACT ONE COURSES

If you choose tract one, you will also need to complete 5 courses from Tract Two for a total of 10 courses.

The cost for each textbook in this tract will be \$25.00.

The cost for each course is \$50.00 each.

MBS1001 Behold Jesus Is Coming! Written by Kay Arthur. As the author states “God doesn’t want you in the dark about the future.” Harvest House Publishers / \$50.00 for course / \$25.00 for textbook (5 credits).

MBS1002 God’s Blueprint For Bible Prophecy, written by Kay Arthur. As the author states “This study guide is used for understanding wisdom for the uncertainties of today and the future.” Harvest House Publishers / \$50.00 for course / \$25.00 for textbook (5 credits).

MBS1004 Be Alert, written by Warren W. Wiersbe. The author uses Second Peter, Second and Third John and Jude to make us beware of the religious imposters. Chariot Victor Publishing / \$50.00 for course / \$25.00 for textbook (5 credits).

MBS1006 How to Give Away Your Faith, written by Paul Little. The author discusses helps for witnessing and sharing your faith. Chariot Victor Publishing / \$50.00 for course / \$25.00 for textbook (5 credits).

MBS1007 Know Why You Believe, written by Paul Little. The author discusses the importance of knowing what you believe and being able to stand by it. Chariot Victor Publishing / \$50.00 for course / \$25.00 for textbook (5 credits).

MASTERS DEGREE TRACT TWO COURSES

If you choose Tract Two, you will need to complete 10 courses below.

(These courses are available from NLBC&S online. The cost for each course is \$50.00. The cost for the online books are \$7.00. Also, students may order hard copy books directly from the Harvestime Institute. The courses that are not by Harvestime may be available in hardcopy book form through Amazon.com.)

M2002. *But God...A Guide to Obedience and The Greatest Lie Ever Told:* Copyright New Life Ministries

A great book for anyone who is considering stepping into any kind of calling. It deals with some of the excuses we find not to step out in obedience to God, and helps us to overcome them. The second book deals with last day deceptions. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

M2003. *Releasing the Presence of God in Your Life and In Your Church:* Copyright New Life Ministries. Written for both individuals and those who minister. Steps to take to release the power of God's Spirit in your life, in your ministry, and in your church. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

M2004. *Walking in the Spirit:* Copyright New Life Ministries

A guide to walking in the Spirit. Begins with explaining what this means, and how we can overcome the flesh to be able to walk in the Spirit. Leads into a victorious power filled, Holy Spirit led life. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

M2005. *Walking in Healing:* Copyright New Life Ministries

A must read book for anyone who is seeking a healing, or anyone who ministers to the sick. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

If you have completed any of these courses in previous degrees, please notify us.

M2006 and 2007. Basic Bible Survey: 2 Courses By Harvestime Institute

This survey provides an overview of the entire Bible. Study outlines of each book of the Bible are provided for further development by the student.

M2006. Volume One: Introduction and Old Testament \$50.00 for course / \$7.00 for online textbook (5 credits).

M2007. Volume Two: New Testament. \$50.00 for course / \$7.00 for online textbook (5 credits).

M2008. Bible Hermeneutics I *Creative Bible Study Methods* By: Harvestime Institute

This course equips students for personal study of the Word of God after the conclusion of Institute training. Students learn how to study the Bible by book, chapter, paragraph, verse, and word. Other methods taught include biographical, devotional, theological, typological, and topical. \$50.00 for course / \$7.00 for online textbook (5 credits).

M2009. Systematic Theology *Kingdom Living By: Harvestime Institute.* The “Gospel of the Kingdom” shall be preached in all the world before the return of the Lord Jesus Christ (Matthew 24:14). Understanding of Kingdom principles is necessary if one is to spread the Gospel of the Kingdom. This course focuses on patterns and principles of Kingdom living applicable to life and ministry. \$50.00 for course / \$7.00 for online textbook (5 credits).

M2010. Evangelism I *Leaven Like Evangelism By: Harvestime Institute.* The Gospel of the Kingdom spreads throughout the world as leaven in bread dough: The leaven is small and hidden, but its impact is unlimited. Effective evangelism strategies are taught, including detailed instruction on the deliverance ministry, church planting, and techniques of networking between ministries. \$50.00 for course / \$7.00 for online textbook (5 credits).

M2011. Crisis Management (Textbook: *What To Do When You Don't Know What To Do By: Harvestime Institute.*) Discusses Biblical Strategies for confronting crisis. \$50.00 for course / \$7.00 for online textbook (5 credits).

M2012. *Prison Ministry.* *The World's Prison Nation By: James Bess. A common sense all inclusive manual which trains workers in prison ministry, written by someone who has worked in prison ministries in the US and overseas. Online book: No Charge. Also available \$10.00 through Amazon.com. \$50.00 for course / no charge for online textbook (5 credits).*

M2013. *Spiritual Warfare II. Holes in Your Armor By: Sandy Haga.* Discusses ways that we can get holes in our spiritual armor that can eventually destroy us, and talks about how to fix these when they happen. A must read for those who minister, and who are under attack from the enemy.

M2014. *2 Books For One Course-Abrahamic Covenant plus The Greatest Lie Ever Told.* Discusses some end time ideologies giving understanding.

DOCTORATE OF BIBLICAL STUDIES

**Note: Prices listed below include credit hours, and tests.*

These courses are in conjunction with the required courses for the Master Program. Transferred credits accepted with approval by the Board of Examiners. There will also be a 45-50 page dissertation required for the completion of the Doctorate degree.

There is a \$50.00 Registration Fee for the Doctorate Program. The cost for each course is \$50.00. The textbook cost varies depending on the tract chosen.

There is a \$200.00 Dissertation Fee.

The total courses that you must complete for the Doctorate degree are 10 courses for a total of 50 credits. The dissertation will make up the remainder of the credits for this degree. You may choose between the following tracts of courses for this degree. You may also choose courses in the different tracts of study and mix them. Tract one is made up of courses using hard-copy books. Tract two is available in both online and hard-copy books.

If you choose Tract One Courses, you will also need to complete 5 courses from Tract Two for a total of 10 courses.

DBS1001 Prophetic Priestly Ministry, written by Darius Salter. Today's church leaders are advising pastors to change their priorities to serve the diverse needs of their people. However, a pastor's primary task is still to speak God's Word. God especially calls ministers to apply His Word in times of rapid social change. Evangel Publishing House / \$50.00 for course / \$25.00 for textbook (5 credits).

DBS1002 Teaching to Change Lives, written by Howard Henricks. The author discusses various teaching techniques for anyone who teaches. Great course for pastors, teachers, laymen, parents, anyone who teaches in any capacity. Multnomah Publishing / \$50.00 for course / \$25.00 for textbook (5 credits).

DBS1003 Business Management in the Local Church, written by David Pollock. Learn how to run "the Lord's business" more effectively! The study covers vital topics such as managing the church office and medical liability for your church, much more. Moody Publisher / \$50.00 for course / \$25.00 for textbook (5 credits).

DBS1004 How To Be A People Helper, written by Gary Collins. This course guides you in being more sensitive to others' needs, applying principles that professionals use, and knowing when and where to refer a person with serious difficulties. Tyndale House / \$50.00 for course / \$25.00 for textbook (5 credits).

DBS1005 Setting Your Church Free, written by Neil Anderson. Help your church strive for complete unity---so that the world may recognize Jesus Christ as the Son of God! Shows church leaders how to resolve the problem of spiritual bondage and how to take clear, practical, and biblical steps to avoid the traps of backbiting and division. \$50.00 for course / \$25.00 for textbook (5 credits).

TRACT TWO COURSES DOCTORATE DEGREE

If you choose Tract Two, you will need to complete 10 courses below.

(These courses are available from NLBC&S online. The cost for each course is \$50.00. The cost for the online books are \$7.00. Also, students may order hard copy books directly from the Harvestime Institute. The courses that are not by Harvestime may be available in hardcopy book form through Amazon.com.)

Note: If you have completed any of these courses in prior degrees please notify the college.

D2001. *Your Authority As A Child of God:* Copyright New Life Ministries.

This book describes the battle that we have with “the unseen”. It explains our authority over satan as children of God. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

D2002: *Pastor Training (Text: God’s Table:* Copyright New Life Ministries)

A powerful course which encourages all to renew their first love, their commitment to the ministry, and to the people they minister to. Will strengthen, empower, and renew you. New Life Printing / \$50.00 for course / \$7.00 for online textbook, \$10.00 for Textbook on Amazon.com. (5 credits).

D2003. *Ministry of Encouragement (Text: There is Hope:* Copyright New Life Ministries.

Discusses how to be encouraged in these last days, and how to encourage others. New Life Printing / \$50.00 for course / \$7.00 for online textbook, \$10.00 for textbook on Amazon.com. (5 credits).

D2004. *Analysis of Praise and Worship Course (Text: Ministering Unto The Lord: Analysis of Praise and Worship:* Copyright Denise Jordan).

An all encompassing course concerning praise and the importance of implementing praise into your services and into your daily lives. New Life Printing / \$50.00 for course / Cost for online book-None. \$10.00 for textbook on Amazon.com. (5 credits).

D2005. *The Enemy’s Camp:* Copyright New Life Ministries

A powerful book that discusses our victory in time of battle. Visit the enemy’s camps in the scripture. Find their encouragement and strength to face your own. New Life Printing /\$50.00 for course / \$7.00 for online textbook (5 credits).

D2006. *Calvary,* Copyright New Life Ministries. A power-packed, victory-filled book that discusses the power of Calvary. New Life Printing / \$50.00 for course / \$7.00 for online textbook (5 credits).

D2007. *Conviction, Repentance, Forgiveness and the Power to Changed.* Copyright New Life Ministries. Discuss the basics of salvation in a way that will empower ministers to explain, and gain more understanding on topics that have been perverted by many of today's churches.

D2008 The Power of God's Word. *Copyright New Life.* A powerful course that opens up a deeper understanding about how powerful God's Word is, and how to unlock it in our lives, and helps ministers to have a deeper understanding of how to teach about God's Word.

D1009 Church Planting *Church Planting, Church Growth, and the Gospel,* By: Dr. Robert Ainsworth. Church growth and church planting movements are popular today with many models available. Often pastors and church leaders feel overwhelmed in the task of choosing an appropriate model for their situation. This course surveys contemporary modes and analyzes them in light of the methodologies of Jesus and the Apostles, with the objective of producing a strategy that is both scriptural and practical for the starting and continuing growth of the church. Written by a practiced "Church Planter". \$50.00 for course / online textbook no charge (5 credits).

D2010. Hermeneutics II

DEVELOPING A BIBLICAL WORLD VIEW: By Harvestime Institute

This course examines the Biblical worldview from Genesis through Revelation. God's plan for the nations of the world from the beginning of time is detailed. Current worldwide spiritual need is also presented. \$50.00 for course / \$7.00 for online textbook (5 credits).

D2011. Evangelism II Principles of Environmental Analysis: By Harvestime Institute

Students learn environmental analysis on an individual, church, and organizational basis. They learn how to analyze the spiritual environment of a village, city, state or nation prior to penetrating it with the Gospel message. \$50.00 for course / \$7.00 for online textbook (5 credits).

D2012. Minister Empowerment II (Text: GO AND POSSESS YOUR LAND: Written by Sandy Haga, Published by New Life Ministries . This course encourages your faith as you go forth in the ministry that the Lord has chosen you for. \$50.00 for course / \$7.00 for online textbook. Available Amazon.com-\$10.00. (5 credits).

D2013. Minister Empowerment III (Text: Let All God's People Praise the Lord: By Sandy Haga, Published by New Life Ministries.) This course will help you to find the power that comes when you praise the Lord, and how praise will grow your relationship with the Lord.

D2014. Strategic Spiritual Warfare (Harvestime)

Christian Education Degree

The Christian Education degree offers Associates, Bachelors, Masters, Doctorate degrees in these areas of preference:

Early Education

Elementary and Middle School Education

High School Education

Administration

Example of some of the courses in Education include:

Reading and Learning Strategies for Middle and Secondary ADD Students

History of Christian School Education

Classroom Instruction that Works

Creative Teaching Methods

Scorners and Mockers: How to Dampen Their Influence

Examples of some of the courses in Administration include:

How to Start a Christian School

Legal Problems of Religious and Private Schools

School Administrator's Guide to Crisis

Practicum's and Student Teaching are also included as a part of the degree programs.

These courses were written by some of the leading authors in the field today. They are practical and very useful in preparing you to be an educator well fit for the Master's use.

Note: The Christian Education degree is applicable only for those who are interested in being employed in Christian Private Schools. It is not of benefit or is it valid for anyone interested in a state public school position. There is a separation of church and state in the field of education. What you might learn in a state college would not benefit you in the Christian School arena to the extent that a Christian Education degree will, nor will what you learn in a Christian School degree benefit you in teaching in the public school arena. It is questionable whether or not a Christian Education degree would be accepted in the public school systems.

All Masters degrees require a thesis to be completed, and all Doctorate degrees required dissertations. The thesis fee is \$100.00 and the dissertation fee is \$200.00.

Bachelor of Elementary and Middle School Education

- Ed 101 Philosophy of Christian Education 3 Credits
Foundations of Christian School Education (Braley/White)
 Test-7 page paper
- En 101 English Grammar and Composition 3 Credits
English Grammar and Writing Made Easy (Wilber/Brower)
 Test-Write a 10 page paper on any topic that you choose. Demonstrate that you have skills in grammar, spelling, developing topics and paragraphs, expressive writing, and other skills.
- SS101 World History 3 Credits
History of the World (Abeka)
 Test-Do the test that Abeka has for that book.
- M101 Survey of Basic Math 3 Credits
Mastering Essential Math Skills (Richard Fisher)
 Test-Do the tests that go with this book.
- PD101 Personal Development I 3 Credits
Walking With God In the Classroom (Van Brummelen)
 Test-Write a 5 page paper discussing this course.
- Ed106 Classroom Instruction 1 3 Credits
Class Instruction That Works (Marzano/Pickering/Pollock)
 Test-Write 3 or more points that you learned from each chapter. Also, write a two page summary of the course.
- SS102 US History 3 Credits
 Grade 5 (Alpha Omega Curriculum)
 Test-Do the individual tests that come with the set (one for each book).
- S101 Biology 3 Credits
Wonders of God's Creation (DVD) (Questar)
 Test-Design questions to test each section and a final test for this course for the age level of your concentration. Include grade key. (Note: This course is above level for these students. It is mostly for your information, but adapt the information to make the test and section reviews.)
- Ed109 Teacher Development 3 Credits
Help For Teachers (Martin)
 Test-Write a paper telling 3 points or more from each chapter.

Ed103 Teaching Phonics and Reading I 3 Credits
Teaching Phonics and Word Study in the Intermediate (Blevins)
 Also need to have *Basic Phonics Charts* available at Abeka.com
 Test-Do Lesson Plans for 4 weeks reading lessons based on the course. Also, write a brief paper outlining process for teaching reading.

Ed104 Teaching Phonics and Reading II 3 Credits

Phonics from A-Z for Grades K-3 (Blevins)
 Also include *Phonics Activities A thru Z* (Scott)
 Test-Plan 4 weeks reading lessons based on the course. Also, write a brief paper outlining the process for teaching reading according to this course. In this, also, compare the two phonics courses that you have completed.

Cns1 Counseling 1 3 Credits
Handbook on Counseling Youth (McDowell)
 Test-Choose an age group. Choose 10 problems that were presented in this handbook. Write a plan on how you would help a child who had one of those problems. Repeat all these steps for those 10 problems. Be thorough. Be age specific to the age group you chose.

Choose one of the following 2 courses based on your age group concentration. Choose the first for elementary school, or the second for middle school age group.

Choose Ed110 OR Ed112

Ed110 Elementary Teacher 3 Credits
Everything a New Elementary School Teacher Really Needs to Know (Kriegel)
 Test-Write 5 points from each chapter.

Ed112 Middle School Teacher 3 Credits
I Teach Middle School and Fear Is Not an Option (Storm)
 Test-Write 5 points from each chapter.

Ed211 Educational Field Experience 5 Credits
 In your hometown, in a grade appropriate level, work as Sunday School teacher, children's church worker, youth worker. Ideally, if possible, work in a Christian School. Time required is a total of 20 hours.
 Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.

Ed210 Practicum 6 Credits
 Work at a school doing actual teaching responsibilities and other projects. Time required-30 hours.

Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.

Total Credits	50
Number of Courses	13
Plus Educational Experience and Practicum	

Masters Degree of Elementary and Middle School Education

Co1 Computers in the Classroom 3 Credits
 Online Course (teachersites.schoolworld.com)
 Test- Develop a course based on information found on the site. Briefly outline steps students will take to complete the course. For example, list the sections of exercises that they would be required to complete. Develop an end of year test.

PE1 PE in the Elementary 3 Credits
Dynamic Physical Education Curriculum Guide (Pangrazi)
 Test-Develop lesson plans for students in the age group of your concentration. Develop an end of year test that will effectively evaluate students' progress. Include both knowledge and physical evaluation.

M201 Teaching Arithmetic 3 Credits
 Online Course (nctm.org)
 Test- Develop a course based on information found on the site. Briefly outline steps students will take to complete the course. For example, list the sections of exercises that they would be required to complete. Develop an end of year test.

S201 Teaching Science 3 Credits
 Choose a Curriculum Prevalent to Your Teaching Experience and Complete the Course
 (Note: It would be best to choose a curriculum that you will use in a school you will teach at, or a new type of curriculum that you would like to become more familiar with. Concentrate on an area in which you feel that you need more education.)
 Test-Write a 5 page paper discussing type of curriculum that you used, and whether or not it thoroughly presented material. Compare and contrast it to other curriculum you are familiar with. Discuss new things that you learned. Discuss whether or not you would use this curriculum in the future. Tell why or why not.

SS201 Teaching Social Studies 3 Credits
 (Note: It would be best to choose a curriculum that you will use in a school you will teach at, or a new type of curriculum that you would like to become more familiar with. Concentrate on an area in which you feel that you need more education.)
 Test-Write a 5 page paper discussing type of curriculum that you used, and whether or not it thoroughly presented material. Compare and contrast it to other curriculum you are familiar with. Discuss new things that you learned. Discuss whether or not you would use this curriculum in the future. Tell why or why not.

Ed 102 Discipline Tactics 3 Credits
Praise-Effectively Guiding Behavior (Ackerman)
 Test-Develop a test which effectively demonstrates that you have digested this material.

Ed105 Educational Principles 3 Credits
Never Work Harder Than Your Students (Jackson)
 Test-Develop a test which effectively demonstrates that you have digested this material.

Ed213 Teaching Language 3 Credits
 Choose a Curriculum Prevalent to Your Teaching Experience and Complete the Course in a language related area such as composition, literature, or grammar. Choose an area that you feel that you are weak in and need more study. You may choose either a main curriculum, or supplemental material.

(Note: It would be best to choose a curriculum that you will use in a school you will teach at, or a new type of curriculum that you would like to become more familiar with.)

Test-Write a 5 page paper discussing type of curriculum that you used, and whether or not it thoroughly presented material. Compare and contrast it to other curriculum you are familiar with. Discuss new things that you learned. Discuss whether or not you would use this curriculum in the future. Tell why or why not.

Ed107 Classroom Instruction II 3 Credits
100 Ideas That Work (Berry)

Test-List 20 ideas and briefly describe each.

Ed108 Curriculum Development I 3 Credits
Steppingstones to Curriculum (Van Brummelan)

Test-Develop a test that will effectively demonstrate what you have learned in this course.

Ed212 Teaching Reading 3 Credits
Teacher Edition for Handbook For Reading (Abeka)

Test-Using this guide, develop a month of lesson plans either beginning at the beginning of the year, or starting at whatever point that you choose.

Ed214 Special Students I 3 Credits
Serving Learning Disabled Students in Christian Schools (Easom and Irwin)

Test-Choose several types of disabilities and make plans to help those students overcome their disability. Do this for students in your age level of concentration.

Pd102 Personal Development II 3 Credits
Life's Lessons Through a Teacher's Eyes (Lederhouse)

Test-Write a 3 page paper discussing this course. Conclude by stating the main points that have helped you to become a better teacher.

Pd103 Personal Development III 3 Credits
Kingdom Living in Your Classroom (Mcculloghh)

Test-Write a 3 page paper discussing this course. Conclude by stating the main points that have helped you to become a better teacher.

Ed110 Student Teaching 8 Credits
Must be approved by the college. 1/2 semester observing and 1/2 semester teaching under direct supervision of a classroom teacher and NLBCS faculty supervisor. If you are presently teaching, or have taught, this can be counted.

Thesis

10 Credits

Based on knowledge gained through these course, choose an area of expertise and development. Make a plan for a model classroom including the following. Choose a curriculum (give types that you experienced, with details of each and state why you chose the one that you chose to use in this model). Develop a discipline strategy and give details. Schedule your classes that you will offer in your classroom. Develop your teaching strategies for the different areas that you will teach. State a plan for your own personal development. State your plan for your relationships with other teachers and administration, and how you will develop these relationships.

Total Credits: 60

Total Courses: 14

Plus Student Teaching and Thesis

Doctorate Degree Elementary and Middle School Education

- B201 Teaching Bible Part 1 (Old Testament) 3 Credits
The Children's Worker's Encyclopedia for Bible Teaching Ideas (Broisma)
 Test-Develop Lesson Plans for a month using these ideas.
- B202 Teaching Bible Part 2 (New Testament) 3 Credits
The Children's Worker's Encyclopedia for Bible Teaching Ideas (Broisma)
 Test-Develop Lesson Plans for a month using these ideas.
- Ed111 Curriculum Development II 3 Credits
Cows, Pigs, and Chickens Made Me a Better Teacher (Johnson)
 Test-Write a 7 page paper discussing ideas. Summarize by telling if/how this book made you a better teacher.
- Ed215 Special Students II 3 Credits
Intelligences in the Classroom (Armstrong)
 Test-Write a 7 page paper discussing in detail the different types of intelligences and how to teach each.
- Ed216 General Education 3 Credits
A Common-Sense Bible Based Guide For Christian Schools (Haga)
 Test-Write a 7 page paper discussing this course by outlining each chapter briefly.
- Ed217 Community Involvement 3 Credits
Nurturing the School Community (Drexler)
 Test-Write a 7 page paper discussing this course. Close with a plan of your own to nurture your own school community.
- PD104 Developing People Skills 3 Credits
People Skills (Robert Bolton)
 Test-Develop a test that will effectively demonstrate that you have digested this material.
- Ed218 Assessment 3 Credits
Mapping the Big Picture (Heidi/Hayes/Jacobs)
(Integrating Curriculum and Assessment K-12)
 Test-Develop a test that will effectively demonstrate that you have digested this material.
- Ed219 Scheduling 3 Credits
Combined Class Curriculum Outlines ABeka
 Test-Research Alpha Omega schedules. You can find one in front of the AOP curriculum guides for any course. Research the ABeka schedules found in this course. Research suggested schedules for all different curriculum types: self paced (like Alpha Omega), teacher structured (like ABeka), and computer based (like Switched-on Schoolhouse). Develop a schedule for all the different types of curriculum. Also,

develop schedules for different types of combinations of grades. For example, develop a schedule for one teacher teaching 4 grades (K-3), for one teacher teaching 3 grades (K-2), and for one teacher teaching one grade (you choose the grade). If your concentration is in the middle school, do the same for grades 4-7, 4-6, and 4.

Ed220 Curriculum Development

5 Credits

Research different types of curriculum.

Test- Write a paper discussing the differences between public school and Christian School curriculum. Discuss differences in material taught, and how it is taught. Discuss difference of philosophy of education between the two. Also, research different types of curriculum available to Christian Schools. Discuss differences between self paced curriculum such as Alpha Omega. Discuss classroom oriented curriculum such as Bob Jones and ABeka. Discuss Computer Based curriculum such as Alpha Omega's Switched on School House. Discuss pros and cons of each. Discuss which settings match which curriculum. Discuss ones you have used and your personal evaluation based on your experience.

Ed221 Individual Studies

3 Credits

Research topic you would like to develop. Choose an area that will enable you to help a student or students in your classroom better.

Test- Develop a test that will effectively demonstrate that you have digested this material. Close by telling how you used this in the classroom and how it helped. If you haven't had time to use it, then close by telling how you plan to use it, and your expected outcome.

Dissertation

15 Credits

Teacher experience will count as part of this project. Write a dissertation including the following. Include information that you gained from the courses plus your own experience.

Include a chapter on different types of curriculum, which you have used, and compare them. Write a chapter on classroom discipline, systems you have used and which you have found to be most effective. Write a chapter on teaching special needs students, and tactics that you have found to be effective. Write a chapter on schedule development, types of classroom organization that you have taught in, and effective scheduling that you have seen work. Include a chapter of teaching ideas and helps. Include a chapter on relationships with other staff members and administration. Include a chapter on your own personal development. Include other chapters. This needs to be a minimum of 35 pages long. Write this with the purpose of sharing it with new teachers to help them.

Total Credits: 50

Total Classes: 11

Plus Dissertation

Bachelor of High School Education

<p>Ed 101 Philosophy of Christian Education <i>Foundations of Christian School Education</i> Test-5 page paper</p>	<p>3 Credits (Braley/White)</p>
<p>En 101 English Grammar and Composition <i>English Grammar and Writing Made Easy</i> Test-Write a 7 paper on any topic that you choose. Demonstrate that you have skills in grammar, spelling, developing topics and paragraphs, expressive writing, and other writing skills.</p>	<p>3 Credits (Wilber/Brower)</p>
<p>SS101 World History <i>History of the World</i> Test-Do the test that Abeka has for that book.</p>	<p>3 Credits (Abeka)</p>
<p>M101 Survey of Basic Math <i>Mastering Essential Math Skills</i> Test-Do the tests that go with this book.</p>	<p>3 Credits (Richard Fisher)</p>
<p>PD101 Personal Development I <i>Walking With God In the Classroom</i> Test-Write a 5 page paper discussing this course.</p>	<p>3 Credits (Van Brummelen)</p>
<p>Ed106 Classroom Instruction 1 <i>Class Instruction That Works</i> Test-Write 5 or more points that you learned from each chapter. Also, write a two page summary of the course.</p>	<p>3 Credits (Marzano/Pickering/Pollock)</p>
<p>SS102 US History Grade 11 Test-Do the individual tests that come with the set (one for each book).</p>	<p>3 Credits (Alpha Omega Curriculum)</p>
<p>Choose one of the following S101 or S102. Choose the course that you feel you need more study in.</p>	
<p>S101 Biology <i>Wonders of God's Creation</i> (DVD) Test-Develop section questions and final test. Include test key.</p>	<p>3 Credits (Questar)</p>
<p>OR Choose</p>	
<p>S101 Chemistry Chemistry 101 (An Overview of God's Chemical World (DVD) Test-Develop section questions and final test. Include test key.</p>	<p>3 Credits (Westfield Studios)</p>

Ed109 Teacher Development 3 Credits
Help For Teachers (Martin)
 Test-Write a paper telling 5 points or more from each chapter. Discuss whether or not this course helped you to be a better teacher.

Ed216 Teaching Phonics and Reading to High Schoolers 3 Credits
Reading For Kids and Adults (Delo)
 Test-Plan 4 weeks reading lessons based on the course. Also, write a 3 page paper outlining process for teaching reading. Include difference in tactics for teaching elementary and high school reading.

Cns1 Counseling 1 3 Credits
Handbook on Counseling Youth (McDowell)
 Test-Choose an age group. Choose 10 problems that were presented in this handbook. Write a plan on how you would help a child who had one of those problems. Do this for those 10 problems. Be thorough. Be age specific to the age group you chose.

Cns2 Counseling 2 3 Credits
Christian Counselors Handbook (CBN)
 Test-Choose an age group. Choose 10 problems that were presented in this handbook. Write a plan on how you would help a child who had one of those problems. Do this for those 10 problems. Be thorough. Be age specific to the age group you chose. Choose different problems from the ones that you chose in Counseling 1.

M202 Combination Algebra/Geometry I 3 Credits
 First ½ of Algebra book by Sandy Haga, and first 5 books of Alpha Omega Geometry
 Test-Develop a final test for the material you completed. Do the same for Algebra and Geometry.

Ed211 Educational Field Experience 5 Credits
 In your hometown, in a grade appropriate level, work 20 hours as Sunday School teacher, children's church worker, youth worker. Ideally, if possible, work in a Christian School.
 Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest.
 Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.

Ed210 Practicum 6 Credits
 Ed210 Practicum 6 Credits
 Work at a school doing actual teaching responsibilities and other projects. Time required-30 hours.
 Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.

Total Credits: 50 Total Number of Courses: 13 Plus Educational Experience & Practicum

Masters Degree of High School Education

Co1 Computers in the Classroom 3 Credits
 Online Course (teachersites.schoolworld.com)
 Test- Develop a course based on information found on the site. Briefly outline steps students will take to complete the course. For example, list the sections of exercises that they would be required to complete. Develop an end of year test.

PE2 PE in the High School 3 Credits
Dynamic Physical Education for Secondary Schools Curriculum Guide (Pangrazi)
 Test-Develop lesson plans for students in the age group of your concentration. Develop an end of year test that will effectively evaluate students progress. Include both knowledge and physical evaluation.

M203 Geometry and Algebra II 3 Credits
 Last 5 books of Alpha Omega Algebra, and last 5 books of Alpha Omega Geometry
 Test-Do the tests that come with the books.

S201 Teaching Science 3 Credits
 Choose either Chemistry or Biology. Choose the course that you did not complete in the Bachelor degree. See the Bachelor degree for details.
 Test-Develop section questions and final test. Include test key.

SS201 Teaching Social Studies 3 Credits
 Choose a Curriculum Prevalent to Your Teaching Experience and Complete the Course (Note: It would be best to choose a curriculum that you will use in a school you will teach at, or a new type of curriculum that you would like to become more familiar with.)
 Test-Write a 5 page paper discussing type of curriculum that you used, and whether or not it thoroughly presented material. Compare and contrast it to other curriculum you are familiar with. Discuss new things that you learned. Discuss whether or not you would use this curriculum in the future. Tell why or why not.

Ed222 Discipline Tactics 2 3 Credits
With All Due Respect (Morrish)
 Test-Develop a test that effectively demonstrates that you digested this material.

Ed105 Educational Principles 3 Credits
Never Work Harder Than Your Students (Jackson)
 Test-Take notes on this course. Turn these in as a test. Close by telling key points that you plan to use.

Ed213 Teaching Language 3 Credits
 Choose a Curriculum Prevalent to Your Teaching Experience and Complete the Course in a language related area such as composition, literature, or grammar. Choose an area that you feel that you are weak in and need more study. It may be a main curriculum, or supplemental material that you find.

(Note: It would be best to choose a curriculum that you will use in a school you will teach at, or a new type of curriculum that you would like to become more familiar with.)

Test-Write a 5 page paper discussing type of curriculum that you used, and whether or not it thoroughly presented material. Compare and contrast it to other curriculum you are familiar with. Discuss new things that you learned. Discuss whether or not you would use this curriculum in the future. Tell why or why not.

Cns3 Counseling High Schoolers 3 Credits
Mentoring Millenials (Egeler)

Test-Develop a test that effectively demonstrates that you have digested this material.

Ed108 Curriculum Development I 3 Credits
Steppingstones to Curriculum (Van Brummelan)

Test-Develop a test that will effectively demonstrate what you have learned in this course.

Cns4 Counseling High Schoolers 4 3 Credits
Set of Books-A Better Way (Haga-all 4)

Who Am I, Jesus My Best Friend
What Is Wrong What Is Right

Test-Write a summary for each book. Close each summary by telling how this book can help you with counseling young people. State how you plan to use the information that you learned.

Ed214 Special Students I 3 Credits
Serving Learning Disabled Students in Christian Schools (Easom and Irwin)

Test-Choose several types of disabilities and make plans to help those students overcome their disability. Do this for students in your age level of concentration.

Pd102 Personal Development II 3 Credits
Life's Lessons Through a Teacher's Eyes (Lederhouse)

Test-Write a 3 page paper discussing this course. Conclude by stating the main points that have helped you to become a better teacher.

Pd103 Personal Development III 3 Credits
Kingdom Living in Your Classroom (Mcculloghh)

Test-Write a 3 page paper discussing this course. Conclude by stating the main points that have helped you to become a better teacher.

Ed110 Student Teaching 8 Credits

Must be approved by the college. 1/2 semester observing and 1/2 semester teaching under direct supervision of a classroom teacher and NLBCS faculty supervisor.

Continued to Next Page

Thesis

10 Credits

Based on knowledge gained through these course, choose an area of expertise and development. Make a plan for a model classroom including the following. Choose a curriculum (give types that you experienced, with details of each and state why you chose the one that you chose to use in this model). Develop a discipline strategy and give details. Schedule your classes that you will offer in your classroom. Develop your teaching strategies for the different areas that you will teach. State a plan for your own personal development. State your plan for your relationships with other teachers and administration, and how you will develop these relationships.

Total Credits: 60

Total Courses: 14

Plus Student Teaching and Thesis

Doctorate Degree High School Education

- B203 Teaching Bible to High School Students 3 Credits
 Research Available Curriculum to teach Bible to High School students.
 Test-Discuss each that you researched, the pros and cons of each. Choose one that you would like to use. Discuss your choice. State why you chose it. Make sure that the curriculum you choose matches your statement of faith.
- Ed111 Curriculum Development II 3 Credits
Cows, Pigs, and Chickens Made Me a Better Teacher (Johnson)
 Test-Write a 5 page paper discussing ideas. Summarize by telling if/how this book made you a better teacher.
- Ed215 Special Students II 3 Credits
Intelligences in the Classroom (Armstrong)
 Test-Write a 5 page paper discussing in detail the different types of intelligences and how to teach each. Include how this can help you with students that you are presently teaching, or ones you have known.
- Ed216 General Education 3 Credits
A Common-Sense Bible Based Guide For Christian Schools (Haga)
 Test-Write a 5 page paper discussing this course by outlining each chapter briefly.
- Ed217 Community Involvement 3 Credits
Nurturing the School Community (Drexler)
 Test-Write a 5 page paper discussing this course. Close with a plan of your own to nurture your own school community.
- PD104 Developing People Skills 3 Credits
People Skills (Robert Bolton)
 Test-Develop your own test that effectively demonstrates that you have digested this material.
- Ed218 Assessment 3 Credits
Mapping the Big Picture (Heidi/Hayes/Jacobs)
(Integrating Curriculum and Assessment K-12)
 Test-Develop your own test that effectively demonstrates that you have digested this material.
- Ed 223 Self Directed Study 1 3 Credits
 Choose any area that you would like to further study. Choose the curriculum for that area. It is our suggestion that you choose a course in your major area of teaching. For example, if your concentration of teaching is Math, choose a math course.
 Test-Develop a test that would sufficiently show your mastery of the area.

Ed 224 Self Directed Study 2

3 Credits

Choose any area that you would like to further study. Choose the curriculum for that area. It is our suggestion that you choose a course in your major area of teaching. For example, if your concentration of teaching is Math, choose a math course.

Test-Develop a test that would sufficiently show your mastery of the area.

Ed220 Curriculum Development

5 Credits

Test- Write a paper discussing the differences between public school and Christian School curriculum. Discuss differences in material taught, and how it is taught. Discuss difference of philosophy of education between the two. Also, research different types of curriculum available to Christian Schools. Discuss differences between self paced curriculum such as Alpha Omega. Discuss classroom oriented curriculum such as Bob Jones and ABeka. Discuss Computer Based curriculum such as Alpha Omega's Switched on School House. Discuss pros and cons of each. Discuss which settings which curriculum works best for. Discuss ones you have used and your personal evaluation based on your experience.

Ed221 Career and College Planning

3 Credits

Walking Through the College Planning Process

Horne

Also, find a list of possible careers. The employment office in Virginia has a book title MAGIC (Mid Atlantic Guide to Information on Careers). It lists scores of careers and information on each. Find something similar. It is a great tool to use in directing career choices.

Test-Using this course and information that you gather, complete the following. Choose several students in your class. Make a guidance plan for these students. Be thorough and explain why you do each step.

Dissertation

15 Credits

Teacher experience will count as part of this project. Write a dissertation including the following. Include information that you gained from the courses plus your own experience.

Include a chapter on different types of curriculum which you have used, and compare them. Write a chapter on classroom discipline, systems you have used and which you have found to be most effective. Write a chapter on teaching special needs students, and tactics that you have found to be effective. Write a chapter on schedule development, types of classroom organization that you have taught in and effective scheduling that you have seen work. Include a chapter of teaching ideas and helps. Include a chapter on relationships with other staff members and administration. Include a chapter on your own personal development. Include other chapters. This needs to be a minimum of 35 pages long. Write this with the thought in mind of sharing it with new teachers to help them.

Total Credits: 50

Total Classes: 11

Plus Dissertation NOTE: We suggest that from time to time you continue to take self directed studies in your area of concentration.

Bachelor Early Childhood Education

- PD101 Personal Development I 3 Credits
Walking With God In the Classroom (Van Brummelen)
 Test-Write a 5 page paper discussing this course.
- Ed 102 Discipline Tactics 3 Credits
Praise-Effectively Guiding Behavior (Ackerman)
 Test-Develop a test which effectively demonstrates that you have digested this material.
- Pd103 Personal Development III 3 Credits
Kingdom Living in Your Classroom (Mcculloghh)
- Test-Write a 3 page paper discussing this course. Conclude by stating the main points that have helped you to become a better teacher.
- Ed109 Teacher Development 3 Credits
Help For Teachers (Martin)
 Test-Write a paper telling 3 points or more from each chapter.
- Ed214 Special Students I 3 Credits
Serving Learning Disabled Students in Christian Schools (Easom and Irwin)
 Test-Choose several types of disabilities and make plans to help those students overcome their disability. Do this for students in your age level of concentration.
- Ed106 Classroom Instruction 1 3 Credits
Class Instruction That Works (Marzano/Pickering/Pollock)
 Test-Write 3 or more points that you learned from each chapter. Also, write a two page summary of the course.
- EE202 Teaching to Needs 3 Credits
Child Sensitive Teaching (Henley)
 Test-Take notes on this course. Turn these in as your test. Close by telling how this has helped you to be a better teacher.
- EE102 Nutrition 3 Credits
Snackivities (Henley)
 Test-Discuss several activities, how these would be effective (or not), and how you plan on using them (or not).
- EE103 Science 3 Credits
Exploring God's World Through Simple Science (Henley)
 Test-List 3 things from each chapter. Close by evaluating this course telling if you enjoyed it, whether it was effective, how you plan to use the information learned.

EE104 Early Education Director Training <i>Early Education Director Manuel</i> Test-Write a 5 page paper discussing this course.	3 Credits (Manuel and CD)
EE105 Environments <i>Designs for Living and Learning: Transforming Early Childhood Environments</i> Test-Write 3 things from each chapter. Close by evaluating course.	3 Credits (Curtis)
EE106 Learning Centers <i>The Inclusive Early Childhood Classroom: Easy Ways to Adapt Learning Centers for All Children</i> Test-Choose several of the learning problems discussed and give a plan on how you can adapt your learning centers for those problems.	3 Credits (Gould)
EE107 Teaching Literacy <i>50 Early Childhood Literacy Strategies</i> Test-Based on this course information, develop literacy teaching activities you can use.	3 Credits (Beatty)
Ed211 Educational Field Experience In your hometown, in a grade appropriate level, work as Sunday School teacher, children's church worker, youth worker. Ideally, if possible, work in a Christian School. Time required is a total of 20 hours. Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.	5 Credits
Ed210 Practicum Work at a school doing actual teaching responsibilities and other projects. Time required-30 hours. Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.	6 Credits
Total Credits	50
Number of Courses	13
Plus Educational Experience and Practicum	

Masters Early Childhood Education

- EE108 Creating Outside Environments 3 Credits
Creating a Space to Grow: The Process of Developing your Outdoor Learning Environment (Richardson)
 Test-Outline steps to create safe outside environments. Close by evaluating the course.
- EE109 Teaching Literacy 3 Credits
No Limits to Literacy for Preschool English Learners (Roberts)
 Test-Discuss each literacy strategies, which you feel would be effective, which you feel would not, and how you plan on using them in your classroom
- EE110 Teaching Using Action 3 Credits
Action Rhymes and Active Games (Henley)
 Test-Develop a test that demonstrates that you effectively have digested this material.
- EE111 Teaching in Groups 3 Credits
Caring for Infants and Toddlers in Groups (Lalley)
 Test-Develop a test that demonstrates that you effectively have digested this material.
- EE112 Learning Development 3 Credits
Understanding Toddler Development (Puckett)
 Test-Outline the steps discussed in the book.
- EE113 Math 3 Credits
More Than Counting (Moomaw)
 Test-Make lesson plans for a month.
- EE114 Nutrition Study 3 Credits
 Research food group requirements. Research different menus for day cares that you find on the internet.
 Test-Develop menus for meals and snacks for a month.
- EE115 Legal Requirements 3 Credits
 Research the legal requirements in your area for day care centers. Also, visit day care centers in your area and discuss with them legal requirements.
 Test-Write a paper that discusses the legal requirements that you found. Show how you can be sure to meet each using your present school as an example.
- EE116 Teaching Phonics and Reading I 3 Credits
Teaching Phonics and Word Study in the Intermediate (Blevins)
 Also need to have *Basic Phonics Charts* available at Abeka.com
 Test-Do Lesson Plans for 4 weeks reading lessons based on the course. Also, write a brief paper outlining process for teaching reading.

EE117 Computers in the Classroom 3 Credits
 Online Course (teachersites.schoolworld.com)
 Test- Develop an age appropriate course based on information found on the site. Briefly outline steps students will take to complete the course. For example, list the sections of exercises that they would be required to complete.

PD104 Developing People Skills 3 Credits
People Skills (Robert Bolton)
 Test-Develop a test that will effectively demonstrate that you have digested this material.

PD105 Faculty Guidance 3 Credits
Guiding Faculty to Excellence (Brown)
 Test-Discuss guidance techniques presented in course and how you can effectively adapt these to running a day care.

EE118 Self Directed Studies 1 3 Credits
 Develop a study on a subject that you need more information on. It can be self directed on internet, or choose a book.
 Test-Develop a test that effectively demonstrates you have digested this material. Be sure to state either the book, or sites that you found information found and used.

EE119 Self Directed Study 2 3 Credits
 Develop a study on a subject that you need more information on. It can be self directed on internet, or choose a book.
 Test-Develop a test that effectively demonstrates you have digested this material. Be sure to state either the book, or sites that you found information found and used.

Ed110 Student Teaching 8 Credits
Must be approved by the college. 1/2 semester observing and 1/2 semester teaching under direct supervision of a classroom teacher and NLBCS faculty supervisor.

Thesis 25 pages 10 Credits
 Establish a plan for a day care. Discuss learning techniques you will use. Discuss learning areas you will teach and curriculum for these. Discuss group management techniques. Discuss nutrition plan. Discuss how you will manage staff.

Total Credits: 60
 Total Courses: 14

Masters Degree Administration

- Ed 101 Philosophy of Christian Education 3 Credits
Foundations of Christian School Education (Braley/White)
 Test-5 page paper
- Cns1 Counseling 3 Credits
Handbook on Counseling Youth (McDowell)
 Test-Choose an age group. Choose 10 problems that were presented in this handbook.
 Write a plan on how you would help a child who had one of those problems. Do this for
 those 10 problems. Be thorough. Be age specific to the age group you chose.
- Ed 102 Discipline Tactics 3 Credits
Praise-Effectively Guiding Behavior (Ackerman)
 Test-Develop a test which effectively demonstrates that you have digested this material.
- Ed108 Curriculum Development I 3 Credits
Steppingstones to Curriculum (Van Brummelan)
 Test-Develop a test that will effectively demonstrate what you have learned in this
 course.
- Ed214 Special Students I 3 Credits
Serving Learning Disabled Students in Christian Schools (Easom and Irwin)
 Test-Choose several types of disabilities and make plans to help those students overcome
 their disability. Do this for students in your age level of concentration.
- Ed216 General Education 3 Credits
A Common-Sense Bible Based Guide For Christian Schools (Haga)
 Test-Write a 7 page paper discussing this course by outlining each chapter briefly.
- Ed217 Community Involvement 3 Credits
Nurturing the School Community (Drexler)
 Test-Write a 5 page paper discussing this course. Close with a plan of your own to
 nurture your own school community.
- Ed 102 Discipline Tactics 3 Credits
Praise-Effectively Guiding Behavior (Ackerman)
 Test-Develop a test which effectively demonstrates that you have digested this material.
- Ed222 Discipline Tactics 2 3 Credits
With All Due Respect (Morrish)
 Test-Develop a test that effectively demonstrates that you digested this material.
- Admin1 Community 3 Credits
Schools as Communities (Drexler)
 Test-Write a 5 page paper discussing ideas presented.

- PD105 Faculty Guidance 3 Credits
Guiding Faculty to Excellence (Brown)
 Test-Discuss guidance techniques presented in course. Discuss how you can use this information to take care of certain situations in your staff.
- Admin2 Leadership 3 Credits
Navigating the Storms: Leading With Courage and Wisdom (Coley)
 Test-5 page paper.
- Practicum- 4 Credits
 Work in a school assisting the administrator. If you are already in administration, you can count this as completed.
 Test-Keep a diary. Include what you did every day, plus your thoughts and feelings. Be honest. Also, have your supervisors at the site fill out the Supervisor Form to evaluate you.
- Thesis-**
 Based on knowledge gained through these course, choose a level: elementary, middle school, or high school. Make a plan for a model school including the following. Choose a curriculum (give types that you experienced, with details of each and state why you chose the one that you chose to use in this model). Develop a discipline strategy and give details. State your plan for your relationships and guidance with other teachers and administration, and how you will develop these relationships. State a plan for your own personal development. Begin this by giving details on what age group and type of school you are doing this for.

Total Courses-12
 Total Credits-40
 Plus Practicum and Thesis

Doctorate in Administration

- Admin3 Christian Education 1 3 Credits
Reclaiming the Future of Christian Education (Greene)
 Test-Write a 5 page paper.
- Admin4 Teacher Guidance 3 Credits
Ten Traits of Highly Effective Principals: From Good to Great Performance (McEwan-Adkins)
 Test-Develop a test that effectively demonstrates that you have digested this material. Include how you can guide teachers to be effective. Close by doing a self evaluation. Include traits you have that will make you an effective principal, as well as weaknesses you need to work on, and a plan to work on those.
- Admin5 Governance 3 Credits
Ten Practices of Effective Boards: A Unique Tale About Board Governance (Coley)
 Test-Develop a test that effectively demonstrated that you have digested this material.
- Admin6 Leadership 3 Credits
The Helmsman: Leading With Courage and Wisdom (Coley)
 Test-Develop a test that effectively demonstrates that you have digested this material. Include a statement as to how this course can effectively help you to become a better leader.
- Admin7 Self Directed Studies 1 3 Credits
 Develop a study on a subject that you need more information on. It can be self directed on internet, or choose a book.
 Test-Develop a test that effectively demonstrates you have digested this material. Be sure to state either the book, or sites that you found information found and used.
- Admin8 Counseling 3 Credits
Quick Scripture Guide to Counseling Youth (Miller)
 Test-Discuss several students that you work with. Discuss ideas from this course that will enable you to help them. Discuss how you plan to use those ideas.
- Admin9 Counseling 2 3 Credits
How to Be a People Helper (Collins)
 Test-Discuss different staff members, students, and parents that you are working with. Discuss ideas from this course that can enable you to better help them. Discuss how you plan to use those ideas.
- Admin10 Crisis Preparedness 3 Credits
Disaster Planning and Preparedness in Early Childhood and School-Age Care Settings (Hendricks)
 Test-Develop a crisis preparedness plan for your school.

Admin11 Governance 3 3 Credits
Learning From the Best: Growing Greatness in the Christian School (Frost)
 Test-Discuss ideas that are presented that can help you to develop a better program at the school.

Admin12 Governance 4 3 Credits
Rethinking Sustainability (Pue)
 Test-Discuss ideas that are presented that can help you to develop a better program at the school.

Dissertation- 20 Credits
 Using the textbook *A Common-Sense Bible Based Guide For Christian Schools* develop your own school plan using the chapters listed as an outline of subject areas to cover.

10 Courses
 Dissertation 20 Credits
 Total Credits 50 Credits

**Courses Required for Education Degree For College Teachers
In Area of Biblical Knowledge**

*Biblical Knowledge Degree Required (at least through Bachelors)
May transfer up to 3 courses already completed in previous degrees.*

Courses For Upper Levels-Masters and Doctorate
(Choose 10 courses for each degree. A thesis is required for Master's degree.
A dissertation is required for the Doctorate degree.)

Water That Doesn't Run	Sandy Haga
Releasing the Presence of God	Sandy Haga
Know What You Believe	Sandy Haga
The Baptism of the Holy Ghost	Sandy Haga
Teaching Tactics	Harvestime
Mobilization Methodologies	Harvestime
Strategies for Spiritual Harvest	Harvestime
Teaching to Change Lives	Harvestime
Foundations of Christian Education	Braley White
Qualities of Effective Teaching	Sronge
The Elements of Teaching	Banner and Cannon
Teaching in a Distant Classroom	Romanowski/McCarthy
Cows Pigs and Chickens	Ronnie Johnson
How to Be a People Helper	Gary Collins
Old Testament Survey	Glisson, or Harvestime
New Testament Survey	Glisson, or Harvestime
Independent Study on Topic of Your Choice Related to Your Specific Field	

Masters Thesis and Doctoral Dissertation

These are to be written using education topics, preferable including your own experience as a teacher. Include separately a list of your experience as a teacher, your evaluation of yourself before you started these courses, and an evaluation of areas that you see in which you might improve after you have completed the courses. Include a plan on how you might improve these areas.

Masters Degree Thesis	25-30 pages
Doctoral Dissertation	40-50 pages

College Administration Degree

*Biblical Knowledge Degree Required for pre-requisite,
(at least through Bachelors)*

**Total of 10 classes to complete Masters and Doctorate degree, plus thesis./dissertation.
If you have completed any of these courses in previous degrees, please notify the college.**

Course Title	Book	Author-Course Summary
Administration 101	<i>Christian Education Handbook</i>	Powers <i>The church is a sanctuary of learning, and this practical resource is your comprehensive guide to Christian education. Here are basic educational principles and practical advice for daily administration to help organize educational programs, train volunteers, teach new Christians, and much more.</i>
Administration 102	<i>Christ Based Leadership</i>	Starke & Wilde <i>Comparing and contrasting contemporary methods with scriptural examples, Stark moves away from today's hottest trends to challenge pastors, teachers, and administrators to live beyond the sins of power and adopt a leadership model based on the principles of humility and servant hood that Jesus taught.</i>
Instructional Supervision 101	<i>The Christian Educators Handbook on Teaching</i>	Gangel <i>Written by Christian education specialists, these insightful essays provide you with a wealth of information for both the veteran and novice teacher, including biblical foundations for Christian education; creative methods for teaching children, youth, and adults; and more.</i>
Instructional Supervision 102	<i>Cows, Pigs, and Chickens</i>	Ronnie <i>Christians who teach in Sunday School, Bible study, home school, public and private schools, even colleges or graduate institutions will enjoy this practical, entertaining advice on teaching. Inexperienced teachers as well as those with years of teaching experience can learn or review foundational principles of teaching.</i>
Teaching Tactics	<i>Teaching Tactics</i>	Harvestime <i>This course examines the methods Jesus used to teach and preach the Gospel. Students are taught how to prepare and present lessons and how to teach and preach the Gospel. (5 credits)</i>
Empowerment	<i>Releasing the Presence of God</i>	Haga <i>Written for both individuals and those who minister. Steps to take to release the power of God's Spirit in your life, in your ministry, and in your church.</i>
Hermeneutics I	<i>Know Why You Believe</i>	Paul Little <i>The author discusses the importance of knowing what you believe and being able to stand by it.</i>

Mobilization Methodologies *Mobilization Methodologies* Harvestime
This course presents methods for mobilizing spiritual forces for God and explains the practical application of the Harvestime vision to specific areas of ministry. Referral courses in various areas of ministry are also available through this module.

Strategies for Spiritual Harvest *Strategies for Spiritual Harvest* Harvestime
The initial call of Jesus Christ to men was to be spiritually reproductive. Using the analogy of the natural harvest, this course focuses on promises of spiritual harvest, things that prevent harvest, and keys to effective harvest. It communicates the vision, which the remainder of Institute training equips students to fulfill. Training laborers to fulfill the vision.

Counseling *How to Be a People Helper* Gary Collins
This course guides you in being more sensitive to others' needs, applying principles that professionals use, and knowing when and where to refer a person with serious difficulties.

Obedience *A Guide To Obedience* Haga
A great book for anyone who is considering stepping into any kind of calling or anyone whom God is leading to move further in their ministry. It deals with some of the excuses we find not to step out in obedience to God, and helps us to overcome them.

Independent Study Choose a Book and Subject Applicable to Degree

Masters Thesis and Doctoral Dissertation

These are to be written using education topics, preferable including your own experience as a teacher. Include separately a list of your experience as a teacher, your evaluation of yourself before you started these courses, and an evaluation of areas that you see in which you might improve after you have completed the courses. Include a plan on how you might improve these areas.

Masters Degree Thesis	35-40 pages
Doctoral Dissertation	45-50 pages

COURSES FOR CHAPLAINCY DEGREE

Courses are \$50.00. Book prices are listed by course.

AS A NOTE: PRE-REQUISITE OF AT LEAST ONE DEGREE IN BIBLICAL STUDIES IS REQUIRED. IF YOU ARE DOING THE BACHELOR DEGREE, YOU MUST CHOOSE 12 OF THE COURSES. IF YOU ARE DOING EITHER YOUR MASTERS OR DOCTORATE DEGREE YOU MAY ONLY DO 10 COURSES, BUT YOU ALSO MUST DO A 35-40 PAGE THESIS OR 45-50 PAGE DISSERTATION. THERE IS A \$100.00 THESIS FEE AND A \$200.00 DISSERTATION FEE. (If you are interested in Board Certification through the Association of Professional Chaplains, then you must have 72 hours Theology courses as part of this. Previous degree in Biblical studies, as required, will count for these hours.)

CH1001 and CH1002 BASIC BIBLE SURVEY: 2 Courses By Harvestime Institute

This survey provides an overview of the entire Bible. Study outlines of each book of the Bible are provided for further development by the student.

CH1001 Volume One: Introduction and Old Testament

CH 1002 Volume Two: New Testament. Both courses are online courses. Online books \$7.00 each. **(5 credits each)**

CH1003 FOUNDATIONS OF FAITH: By Harvestime Institute This course stresses the importance of proper spiritual foundations for life and ministry by focusing on foundations of the Christian faith identified in Hebrews 6:1: Repentance, faith, baptism, laying on of hands, resurrection, and eternal judgment. Online course: online book cost \$7.00. **(5 credits)**

CH1004 MINISTRY OF THE HOLY SPIRIT: By Harvestime Institute. This study focuses on the ministry of the Holy Spirit, spiritual fruit, and spiritual gifts. Students are guided in discovery of their own spiritual gifts and position of ministry in the Body of Christ. Online course: online book cost \$7.00. **(5 credits)**

CH1005 KNOWING GOD'S VOICE: By Harvestime Institute. This course explains how God speaks to men today and how to find His general and specific plans for life. A Christian model for decision-making is presented, along with guidelines for overcoming wrong decisions, steps to take if you have missed the will of God, and methods for dealing with questionable practices. Online course: online book cost \$7.00. **(5 credits)**

CH1006 SPIRITUAL STRATEGIES-A MANUAL OF SPIRITUAL WARFARE: By Harvestime Institute. This course moves participants beyond the natural world into the realm of the spirit. Tactics of the enemy are analyzed and strategies of spiritual warfare assuring victory over the principalities and powers of the spirit world are explained. Online course: online book cost \$7.00. **(5 credits)**

CH1007 THE WORK OF THE CHAPLAIN: By Naomi K. Padgett. Topics include: a concise history and biblical basis for chaplaincy ministry, and a look at what makes this ministry unique; advice on health and empowerment to ensure chaplains take care of themselves while caring for others; and, specific guidance for the often unique areas which chaplains are called to minister. Textbook cost-\$25.00. **(5 credits)**

CH1008 LISTENING AND CARING SKILLS: By John Savage. Nine specific, teachable techniques to improve communication skills for pastors, counselors, and small-group leaders. Textbook cost-\$25.00. **(5 credits)**

CH1009 ETHICS IN PASTORAL MINISTRY: By Richard Gula. Virtue, duty, and discipleship are the three foci in Gula's evaluation of professional conduct, which centers on character, the use of power, and confidentiality including a succinct Code of Professional Responsibility. Textbook cost-\$25.00. **(5 credits)**

CH1010 DOMESTIC VIOLENCE: By Al Miles. Equips pastors and clergy to be able to intervene and counsel in domestic violence combining real-life case studies, sound biblical precepts, and practical insights, gives ministers the information they need to provide life-affirming care to suffering families. Textbook cost-\$25.00. **(5 Credits)**

CH1011 MINISTRY TO THE INCARCERATED: By Henry Covert. Examines the problems of the incarcerated addressing specific areas of inmate stress, such as low self-esteem, guilt, and unrealistic expectations, and explains how these can be major obstacles to a prisoner's personal and spiritual development. Textbook cost-\$20.00. **(5 Credits)**

CH1012 YOU CAME UNTO ME....A JAIL AND PRISON MINISTRY MANUAL: By Harvestime Institute

A complete guide to jail and prison ministry. Includes guidelines for writing and visiting inmates, conducting group services inside an institution, reaching out to families of inmates, and ministering on death row. Online course: online book cost \$7.00. (5 credits)

CH1013 HELPING PEOPLE THROUGH GRIEF: By Delores Kuenning. Learning to help you know how and when to share your concern with people in crisis and pain. For pastors, Christian counselors and all who desire to "bear one another's burdens." Textbook cost \$20.00. **(5 credits)**

CH1014 BIBLE COUNSELING: By Doug Mallet. How to use basic Bible truths about God to transform people's emotional, mental, and spiritual states, bringing them back to the root of their faith and confidence in the God who created them. Textbook cost \$20.00. **(5 credits)**

CH1015 HOSPITAL VISITATION: By Perry Biddle. Includes hospital etiquette; the role of the pastor; the patient's perspective; compassionate care for specific illnesses. Learn to be an effective hospital chaplain. Textbook cost \$20.00. **(5 credits)**

CH1016 QUICK SCRIPTURE GUIDE TO COUNSELING YOUTH: By Patricia Miller. Learn to offer situation-specific scriptural guidance and encouragement---fast. Learn what God's Word says about drugs and alcohol, self-injury, eating disorders, puberty, suicide, sexual purity, and more. Textbook cost \$20.00. **(5 credits)**

CH1017 WALKING IN HEALING: By Dr. Sandy Haga. A full-of-scripture guide for believing in healing for yourself and for others. Help for those who minister to the sick. Textbook cost \$20.00. **(5 credits)**

CH1018 CHRISTIAN MARRIAGE AND PARENTING: By Dr. Hermanus J.P.van Niekerk. The author discusses topics such as Christian Marriage, Divorce and Remarriage, and Child rearing. A must take course for anyone interested in counseling families or anyone with a family. Online course: online book at no cost-courtesy of the author. **(5 credits)**

CH1019: PASTOR TRAINING (Text: God's Table: Copyright New Life Ministries)
A powerful course which encourages all to renew their first love, their commitment to the ministry, and to the people they minister to. Strengthens, and renews. New Life Printing / \$50.00 for course / \$7.00 for online textbook, \$10.00 for Textbook on Amazon.com. (5 credits).

CH1020. PRISON MINISTRY. *The World's Prison Nation* By: James Bess. A common sense all-inclusive manual which trains workers in prison ministry, written by someone who has worked in prison ministries in the US and overseas. Online book: No Charge. Also available \$10.00 through Amazon.com. (5 credits)

CH1021 and CH1022. CHOOSE AN AREA OF CHAPLAINCY that you are pursuing. Choose a text that must be approved by the college. The test will be a 7-page paper summarizing the text. You may do this process twice to count for two courses.

Continue for Christian Counseling Degree

New Life Bible College and Seminary's Christian Counseling Program

New Life Bible College and Seminary is a *Certified Academic Institute of the National Christian Counselors Association*, one of the largest Christian counseling associations in the world. The National Christian Counselors Association is accredited by the Accrediting Commission International (A.C.I.) as a Comprehensive Accredited Member. It is also fully accredited by the National Private Schools Association Group (NPSAG). The program is Christian oriented and Bible based. Students who enroll in the New Life Bible College and Seminary program will be completing NCCA courses.

Who can benefit from counseling training?

- Christian who want to be better equipped to minister to those who need counsel.
- Pastors who want to learn how to counsel members of their community.
- Christians who want to be credentialed and enter the field of counseling as a part-time or full-time ministry.
- Professional counselors who want to become A.P.S. certified to learn a Biblically based counseling model with proven success.

What is required by those who become certified or licensed by the National Christian Counselors Association?

- Be credentialed ministers (ordained, licensed, or commissioned-you may be credentialed as a Minister of Counseling) whose goal is to evangelize and ease the emotional pain and suffering of humanity.
- Provide service under the authority of a legally organized local church, a national church organization, or a 501 (C)(3) not-for-profit organization.
- Complete specialized training.
- Complete the requirements for education and the annual license renewal.
- Uphold the Code of Ethical Standards.

What is required for those who wish to be able to counsel as a career receiving funds for their service?

- Be credentialed ministers
- Provide service under authority of a legally organized local church, a national church organization, or a 501 (C)(3) nonprofit ministry.
- Complete training and earn a Masters Degree.
- Uphold Code of Ethical Standards.
- Have some type of personal liability/malpractice insurance.

Attention: Those who enroll in the counseling program at New Life Bible College and Seminary will be required to have a major or minor in Bible Knowledge as well.

TUITION AND FEES FOR COUNSELING PROGRAM

There is a \$75.00 enrollment fee, which must accompany the Enrollment Agreement. This is non-refundable. Upon receiving the enrollment fee you will also receive the NCCA program guide.

The tuition for all Phase I and Phase II courses is \$200.00 per course. This includes all training materials and shipping and handling fees. The tuition for all advanced courses is \$168.00 per course. This includes all training materials and shipping and handling fees. The charge for APS reports will be \$30.00 plus a \$5.00 submission fee if New Life generates these. In addition to the tuition, there will be the following **that the student will pay directly to NCCA (New Life will not accept these)**: \$50.00 first year's dues to NCCA, \$100 Licensing Fee, \$39.00 for extra licensing if requested, \$100 Background Check. A complete list of fees will be included in the counseling manual that you will receive.

NEW LIFE BIBLE COLLEGE AND SEMINARY'S COUNSELING PROGRAM REQUIREMENTS

This is a basic outline of the course requirements. A complete list of requirements will be included in the counseling manual.

Note: Requirements may not reflect recent changes in NCCA requirements.

PROGRAM 1 Certification or license (only)

Requirements Complete Phase I Courses

Basic Christian Counseling
Temperament Theory
Testing Measurements
Temperament Theory
Christian Psychology and Counseling

In addition to courses each candidate must:

* Complete a practicum, administering A.P.S. to 10 individuals under the direction of an assigned and approved clinical supervisor. The charge for these will be \$37.00 each.

Upon completion of all requirements of Phase I, the candidate will receive Certified Temperament Counselor or Clinical Member (non-clergy) or Professional Clinical Member (clergy)

Complete Phase II Courses

Ministerial Credentials
Mastering Pastoral Counseling
Temperament Case Studies
Counseling the Codependent

Each candidate must also:

* Complete a practicum administering the A.P.S. to 15 additional individuals under the direction of an assigned and approved clinical supervisor. The charge for these will only be \$30.00 each if the student purchases them directly online through NCCA.

After successfully completing all of the requirements for Phase II, the candidate will receive:

Certified Pastoral Counselor (non-degreed)

Licensed Pastoral Counselor (holds a Bachelors)

Licensed Clinical Pastoral Counselor (holds a Masters)

Licensed Clinical Pastoral Counselor-Advanced Certified (holds a Doctorate)

Or, if it best describes the candidate's local ministry, he/she may request to be licensed as a Licensed Clinical Christian Counselor (regardless of degree level).

OR YOU MAY COMPLETE

PROGRAM 2 (Combined License, B.A. and M.A.)

Requirements

Be a mature Christian normally over the age of 30 who graduated from high school or holds a GED.

Complete Phase I Courses

Basic Christian Counseling
Temperament Theory
Testing Measurements
Temperament Theory

Complete a practicum administering the A.P.S. to 10 individuals under the direction of an assigned and approved clinical supervisor. The charge for these will be \$37.00 each.

After completing Phase I requirements, candidate will receive:

Certified Temperament Counselor and

Clinical Member (non-clergy) or Professional Clinical Member (clergy)

And Bachelor of Arts Degree in Christian Counseling

Complete Phase II Courses

Ministerial Credentials

Mastering Pastoral Counseling

Temperament Case Studies

Counseling the Codependent

*Complete a practicum administering the A.P.S. to 15 additional individuals under direction of clinical supervisor. The charge for these will be \$30.00 if purchased directly through the NCCA online site.

After successfully completing all of the Phase II Requirements candidate will receive Licensed Pastoral Counselor, or Licensed Clinical Christian Counselor.

Complete Phase III Courses

Complete eight advanced courses.

After successfully completing all of the requirements for Phase III, the candidate will receive:

Licensed Clinical Pastoral Counselor and

Appropriate Board Certification certificates for selected specialty areas and

Masters of Arts in Clinical Christian Counseling

OR COMPLETE PROGRAM 3

Individuals who already hold a Bachelors degree in counseling or a related human service field may elect to complete these requirements for license and qualify for an M.A. in clinical Christian Counseling.

The candidates must complete the same Phase I and II as above. They then, for Phase III will need to complete 4 advanced courses. They will also need to complete a practicum and a thesis. After successfully completing all of the requirements for Phase III, the candidate will receive: Licensed Clinical Pastoral Counselor and Appropriate Board Certification certificate for selected specialty areas, and Masters of Arts in Clinical Christian Counseling.

Continue to next page for Program 4.

OR COMPLETE PROGRAM 4

Individuals who already hold a Masters degree in counseling or a related human service field may elect to complete their requirements for license and qualify for a doctor of Philosophy degree in Clinical Christian Counseling. These are required to complete Phase I and Phase II courses, and for Phase III, 12 advanced courses. They must also complete a practicum and a dissertation. The candidate will receive: Licensed Clinical Pastoral Counselor-Advanced Certified and Appropriate Board Certifying certificates for selected specialty areas and PH.D. in Clinical Christian Counseling. Candidates already holding an earned Doctorate degree in counseling or related human service field may complete Phase I, and II, and only 4 advanced courses.

OR COMPLETE PROGRAM 5

Individuals who already hold an earned Doctorate degree in counseling or a related human service field may elect to complete the requirements for license and qualify for a second Doctorate (Ph.D.) in Clinical Christian Counseling. They must complete all Phase I and Phase II. For Phase III, they must complete four advanced courses. They must also complete a practicum and a dissertation. After completing the requirements they will receive: Licensed Clinical Pastoral Counselor—Advanced Certified, and Appropriate Board Certification for selected specialty area, and Ph.D. in Clinical Christian Counseling.

On our website you will find the Counseling program enrollment form. Please fill out the General Admission form for the college in addition to this form. As a reminder, students enrolled in the counseling program at New Life Bible College and Seminary must also enroll in the Bible Knowledge Program, unless they have previously earned a degree in Bible Knowledge.

This is a basic outline of the counseling course requirements. A complete list of requirements will be included in the counseling manual.